


## Pension Reporter Carry Forward, Transfer and Administration Update

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## PR Carry Forward, Transfer and Administration Update

What we will cover

- Pension Reporter Configuration
- Prior Year Carry forward
- Transferring current year data from DOS
- Administration Update from DOS or DC/Win



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## PR Configuration

- Using “Details” to find a plan
- Hiding the “List Bar” when you are on a form
- Moving from Form to Form
- Deleting unwanted entries



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## Carry forward of Prior Year Data

- Form 5500
  - Filer type, Signer, Plan Administrator, Preparer, Characteristic Codes, Funding and Benefit Types and Item 10 selections for schedules
- Form 5500-EZ
  - Signer, Preparer, Plan Type, Document letter, Owner-type covered, Number of plans, if total assets exceed \$250,000, if plan fully insured, and any yes answers in Items 12 and 13



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## Carry forward of Prior Year Data

- Schedule A
  - Insurance company and contract information, all recipients of commissions and fees, Allocated contract information, Unallocated contract information, Welfare benefits and contracts, and nature of costs for non-experience rated contracts
- Schedule SB
  - Type of Plan and Plan size, Actuarial data, Item 9 and Item 22



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## Carry forward of Prior Year Data

- Schedule C
  - All entries in 2a, b, c, d, and g fields.
- Schedule D
  - All entries in Part I a, b, c and d
  - Caution if importing from investment platform
- Schedule E
  - Yes answers in 1a, 1b, 2a, 2b; preferred stock; release of unallocated stock; acquisition loan data; interest paid; stock classes



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## Carry forward of Prior Year Data

- Schedule H
  - Prior year EOY assets/liabilities as BOY assets/liabilities, Auditor information, all yes answers to 4a thru 4k, whether plan is being terminated
  - Schedule of Assets Attachment columns b, c and d



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## Carry forward of Prior Year Data

- Schedule I
  - Prior year EOY assets/liabilities as BOY assets/liabilities, All yes answers in 3a thru 3g, All yes answers in 4a thru 4k, and whether the plan is being terminated
- Schedule R
  - EINs of other payers



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## Carry forward of Prior Year Data

- Automatic
  - When Plan Year first created
  - When 5500s first opened
- Manual
  - All 5500s
  - Specific forms



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## Transfer from DOS

- Plan must have been calculated in the current version of DOS
- Data Transferred
  - Plan Info and Sponsor Info
  - Items 6 and 7 on 5500
  - End of year assets and contributions for Schedule I
  - Schedule SB Current data



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## Administration Update

- Can be performed from DOS
- Must be performed from DC/Win
  - Calculations in the current version of DC/Win must be completed before Administration Update is performed
- Does not include Plan Info and Sponsor Info
  - All other current data is updated in Pension Reporter



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