 **DATAIR**  
EMPLOYEE BENEFIT SYSTEMS, INC.

## DC/Win Exports

- **Print or Print Preview**
  - When selecting to print, choose file output .rtf, or other image writer
  - Print Preview choose to export reports
    - Formats can be .rtf, .xls, .txt, .html, .tiff
    - Can export individually or as a group of reports
    - Once exported can make changes to reports
    - May need to watch out for system, such as excel, page setup and adjust.

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## DC/Win Exports

**Export to DOS**




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## DC/Win Exports

- **Export to DOS**
  - Census information can be exported to DOS using the edit grid export. Use for dual plans such as a DC and a DB plan.
    - Need to create a corresponding .DIS file for DOS import
  - Screen 32 and 38 can be exported for import to DOS for testing benefits such as a Cash Balance.
    - Short name in log file for DOS import
    - Short name is only valid as long as the file is not resaved somewhere else.

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